

ILLINOIS IN A BOX

You are responsible for items on loan from Public Affairs. Normal wear and tear is expected, but items must be returned in a condition suitable for future use. This notation of the condition of items at check-out is your protection against being charged for pre-existing damage. Please read it carefully.

<u>Items on Loan</u>	<u>Number on Loan</u>	<u>Condition of Item at Check-out</u>	<u>Checked-in</u>	<u>Condition of Item at Check-in</u>
Retractable Banners <input type="checkbox"/> 150year Sesquicentennial <input type="checkbox"/> B1 #ILLINOIS orange <input type="checkbox"/> B2 #ILLINOIS navy <input type="checkbox"/> B3 Alma Mater orange <input type="checkbox"/> B4 Alma Mater navy <input type="checkbox"/> B5 Krush <input type="checkbox"/> B6 GameDay~Band <input type="checkbox"/> B7 Large Wordmark white <input type="checkbox"/> B8 Wordmark orange <input type="checkbox"/> B9 Wordmark white <input type="checkbox"/> B10 Quad North orange <input type="checkbox"/> B11 Quad South blue <input type="checkbox"/> B12 Foellinger <input type="checkbox"/> B13 Altgeld <input type="checkbox"/> B14 Altgeld (close) <input type="checkbox"/> B15 BusStop Landmark <input type="checkbox"/> B16 Hallene Gateway <input type="checkbox"/> B17 Math Archway <input type="checkbox"/> B18 Chalkboard <input type="checkbox"/> B19 Library Books <input type="checkbox"/> B20 Test Tubes <input type="checkbox"/> B21 Round Barn <input type="checkbox"/> B22 Engineering Hall <input type="checkbox"/> B23 Beckman				
<input type="checkbox"/> Block I Tablecloth			<input type="checkbox"/>	
<input type="checkbox"/> Photo Booth Props		\$4.00/item charge if lost or damaged	<input type="checkbox"/>	
<input type="checkbox"/> Alma Mater cut out display		Bronze or Original	<input type="checkbox"/>	
<input type="checkbox"/> Block I Flag			<input type="checkbox"/>	
<input type="checkbox"/> Athletic Jerseys			<input type="checkbox"/>	
<input type="checkbox"/> Cap and Gown			<input type="checkbox"/>	
<input type="checkbox"/> Block Rocker			<input type="checkbox"/>	
<input type="checkbox"/> Megaphone			<input type="checkbox"/>	
<input type="checkbox"/> Microphone Flag			<input type="checkbox"/>	
<input type="checkbox"/> Marching Illini CD's only			<input type="checkbox"/>	
<input type="checkbox"/> Box of Office Supplies			<input type="checkbox"/>	
<input type="checkbox"/> Raffle Ticket Box		# of Tickets:	<input type="checkbox"/>	
<input type="checkbox"/> Fold Away Easels			<input type="checkbox"/>	
<input type="checkbox"/> Plexiglas 8½ X 11 Displays			<input type="checkbox"/>	

By signing this agreement, I submit that I have identified loan items that are my responsibility and noted any unusual damage that apply to those items. I agree to pay any fees assessed by Public Affairs for equipment that is damaged or lost. **Signature of Renter at Check Out/Reserve:** _____ **Date:** _____

By signing this agreement, I submit that I have checked-in all items on loan and noted any unusual damage or loss. I agree to pay any fees assessed by Public Affairs for equipment that is damaged or lost. **Signature of Renter at Return of equipment:** _____ **Date:** _____